

AUGUST 2023

IAPM MAGAZINE

For this issue we have decided to change the presentation of the articles that have appeared on our blog over the past month. As it's the vacation season, we wanted to create a slimmed down version of the IAPM Magazine, but depending on your feedback, we may keep it the same in the future. Please let us know what you think. Have fun browsing!



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Published articles

Tips for Project Managers

We've curated a collection of insightful articles to help you, whether you're an aspiring or experienced project manager, or even a project team member. Leading this section is an insightful article on [common mistakes made by new project managers](#). While personal experience is valuable, learning from the mistakes of others can be just as beneficial. Use these lessons to improve your project management skills. We also present an article focusing on [body language](#) cues to look out for during job interviews. This invaluable knowledge will enable you to select the ideal candidates for your project team.

Another notable article looks at the field of [project assistants](#), particularly in agile environments. Whether you are a project assistant looking to grow or considering the need for one, this reading will help you understand how a project assistant can effectively shoulder tasks.

Technical Knowledge

We present a useful article explaining the concept of [project identity](#). Discover the importance of defining and maintaining a strong project identity. We also offer guidance on [identifying the project goal](#), especially when client instructions may be unclear. One of the featured articles sheds light on the vital [kick-off meeting](#), a crucial milestone that sets the tone for the entire project. Learn the key elements to ensure a successful start to your project. For traditionally structured projects, understanding the [critical path](#) is paramount. Our article on this topic clarifies its meaning and provides strategies for managing it effectively.

Communication

Effective communication is the cornerstone of successful project management, and we show you several key aspects to help you excel in this vital skill. Learn the art of [risk communication](#), essential for transparently addressing project uncertainties with stakeholders and participants. Discover the nuances of [stakeholder communication](#) to build strong and supportive relationships. Understand the key [role of interpersonal communication](#) in fostering teamwork and collaboration. Finally, explore the concept of [non-violent communication](#), enabling you to foster a harmonious and productive project environment where conflict is resolved constructively. These resources will undoubtedly enhance your communication skills and improve your overall project management capabilities.

Project management terms

Last month we introduced you to a number of technical terms:

- ➔ [Liability](#)
- ➔ [Lean development](#)
- ➔ [Line organisation](#)
- ➔ [Information flow](#)



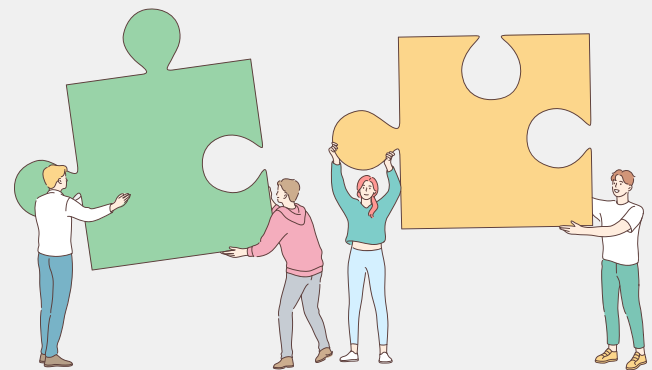
You can find these and many more definitions in our glossary for both agile and traditional project management terms: iapm-cert.net/documents/glossary-en/index.html

IAPM Partner: Event retrospective

On 10 July 2023, the first face-to-face IAPM Network Meeting for several years took place in the Hamburg Metropolitan Region, organised by IAPM Ambassador and Senior Official [Udo Schmidt](#). Individuals interested in project management in Northern Germany were welcomed to the event.

[Consensa](#) kindly hosted the event, which began with a warm welcome to "PM enthusiasts in the North" and a brief update on the latest news from the IAPM. [Annabelle Rittich](#) and her colleague [Gunnar Kötke](#), consultants and trainers at Consensa, introduced the host organisation. This was followed by the presentation "Agile Hacking for Classic Projects". Consensa provided valuable insights into their project work with examples.

Attendees eagerly participated by sharing their own experiences and asking questions, which were promptly answered.



The event ended with an interactive session called "Jellyfish", an agile hack. There was also a discussion about future IAPM Network Meetings in Hamburg, highlighting the importance of establishing a new routine for these meetings.

If you would like to access the documentation of the flipcharts presented, you can download them here → iapm-cert.net/documents/other/NWT-2023-07-10.pdf

PM skills - Why is ... important?

Why are motivational skills important for project managers?

Project team members need motivation, i.e. a reason to carry out the necessary activities. Project managers need to be able to motivate their team members. They need to know what motivators are at work in their team to do the right thing, not do the wrong thing, and always strike the right note.

Why are negotiation skills important for project managers?

Staff need to be recruited for the project, supply and service contracts need to be signed and conflicts need to be resolved. On these and many other occasions, project managers need to reach agreements and negotiate. Negotiation skills enable project managers to resolve conflicts as they arise, secure resources and find compromises in order to deliver the project successfully.

Why is integrity important for project managers?

Integrity means remaining true to one's values while acting with clear judgement in an incorruptible and just manner. The project manager with integrity has strong moral principles to live by, including honesty and loyalty, sincerity, reliability and trustworthiness. A good working environment created by the project manager - with respect and trust, with open communication and a culture of conflict - is the breeding ground for integrity.

Why is trustworthiness important for project managers?

Trust plays a crucial role in project management as it leads to popularity and acceptance in the project environment. Project managers who enjoy trust find it easier to bring people together and build a committed project team. A climate of trust also promotes better communication within the team. Therefore, trust and team building are closely linked. A project manager who builds and maintains trust creates the basis for positive cooperation and promotes team cohesion.

A few final words

Thank you for taking the time to read the IAPM Magazine. We hope you have enjoyed it. We don't want to take up much of your time - enjoy the vacation season to the full!



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Thank you for reading and we hope you enjoyed it as much as we and the whole IAPM team enjoyed creating it!

Linda & Janek